

DEPARTMENT OF CONSTRUCTION OF DONG NAI

COMPETITION REGULATIONS

**"GENERAL PLANNING CONCEPT FOR AIRPORT CITY, LONG THANH, DONG NAI
PROVINCE AND SURROUNDING AREAS"**

August 2024

REGULATION

INTERNATIONAL COMPETITION

" GENERAL PLANNING CONCEPT FOR LONG THANH AIRPORT URBAN AREA, DONG NAI PROVINCE AND SURROUNDING AREAS"

Issued with Decision No..... /QD-UBND dated.... month....2024

2024 the Chairman of Dong Nai Provincial People's Committee.

Article 1: General information of the competition:

1. General introduction:

Implementing the Long Thanh urban master plan approved by the Prime Minister in Decision No. 185/QD-TTg dated February 20, 2024. In which, the selection of consultants to prepare planning projects encourages the organization of a competition for planning ideas.

To find and select the most optimal planning option, maximize the potential advantages and improve the efficiency of land use in the area of Long Thanh International Airport to meet the requirements of socio-economic development, environmental protection, and sustainable development of Long Thanh Airport urban area. At the same time, through the results of the competition, Dong Nai Provincial People's Committee decided to choose a consulting unit to develop the general planning of Long Thanh urban area and the optimal planning idea as the basis for developing the general planning of Long Thanh urban area until 2045, under the Planning Task approved by the Prime Minister in Decision No. 185/QD-TTg dated February 20, 2024. Dong Nai Provincial People's Committee issued Plan No. 67/KH-UBND dated February 29, 2024, on the Plan to organize the implementation of the competition " General Planning Concept for Long Thanh airport urban area, Dong Nai Province and surrounding areas".

2. About the name: International competition "General urban planning concept for Long Thanh airport, Dong Nai province and surrounding areas".

3. Location scale and planning scope limits:

The area for the general urban planning competition of Long Thanh Airport, Dong Nai province, and the surrounding area has boundaries belonging to 3 districts of Long Thanh, Thong Nhat, Cam My, and Dong Nai province. The boundary of the planning competition area is adjacent to the following:

+ The East: bordering Xuan Duong commune, Cam My district, and Hang Gon commune, Long Khanh city;

+ The West: bordering Dong Nai River and Thi Vai River;

- + The North: bordering Hung Loc commune, Bau Ham 2 commune, Thong Nhat district and An Vien commune, Dong Hoa commune, Trang Bom District;

- + The South: bordering Ba Ria - Vung Tau province.

Research area scale: about 57,291 ha, specifically including:

- Long Thanh Airport Urban General Planning Area: includes the entire administrative boundary of Long Thanh district with a total natural area of about 43,062 ha, including 14 administrative units: 01 town (Long Thanh Town) and 13 communes (An Phuoc, Binh An, Long Duc, Loc An, Binh Son, Tam An, Cam Duong, Long An, Bau Can, Long Phuoc, Phuoc Binh, Tan Hiep, Phuoc Thai);

- The surrounding area extends to about 14,229 hectares, including administrative boundaries.

- + The Highway 25 Commune - Thong Nhat District;

- + The Xuan Que Commune - Cam My District;

- + The Song Nhan Commune - Cam My District;

- + The Thua Duc Commune - Cam My District.

(Attached is a diagram of the research scope)

Article 2: Purpose of the competition:

2.1. Purpose:

The competition "General urban planning concept for Long Thanh Airport, Dong Nai Province and surrounding areas". aims to find suitable planning ideas to analyze and propose orientations, build medium-term and long-term visions for urban development planning by development needs, and have a basis for implementing detailed planning projects, reviewing and re-planning the transport system to connect the region following the planning of Dong Nai province; assessing the current situation to propose solutions and planning orientations to 2045 under the capacity and development needs of Long Thanh district.

In particular, the Long Thanh urban area together with Long Thanh International Airport by 2030 and vision to 2045 will become a modern, ecological, international-class airport urban area, an area with an important strategic position and an international gateway of Vietnam. Long Thanh International Airport plays an important role in promoting the socio-economic development of the region and the whole country. Therefore, Long Thanh urban planning needs to have a comprehensive vision and high practical applicability; at the same time, meet the criteria of a modern, green, sustainable urban area.

Therefore, organizing a competition helps attract creative and unique planning ideas from domestic and foreign experts and planners. Organizing the competition to select the optimal planning option, meeting the requirements of planning, architecture, culture, socio-economic efficiency, national defense, security, and environmental protection. From the results of the competition, we will consider and select good and innovative ideas and important content to include in the project to adjust the general planning of Long Thanh urban area until 2045. At the

same time, it is the basis for selecting consultants for the work of the general planning of Long Thanh urban area.

2.2. Requirements:

Ensure that the competition is organized fairly and transparently in accordance with the competition regulations, closely coordinate with relevant agencies and organizations to ensure high professionalism and criticism, and at the same time ensure the requirements of construction investment management.

Article 3: Competition format:

3.1. This is an international competition for domestic and foreign design consulting organizations with sufficient professional capacity, practice per current legal regulations and voluntarily participate. The competition organization selects the optimal solution from the design solutions of consulting units with capacity, experience, and reputation to choose the most optimal solution and serve as a basis for considering the decision to select a consulting unit and implementing the next steps.

3.2. The selection consists of 2 rounds:

- Round 1 (preliminary selection): Widely announce and invite prestigious and experienced foreign and Vietnamese planning and architectural design consulting firms to register and submit application documents. The selection process in Round 1 is based on: The competency dossier of the consulting firms in urban planning design with appropriate scale and qualified to practice according to the provisions of law; Methodology in researching planning ideas, briefly expressing ideas and research viewpoints, including explanation of ideas, illustrations of planning solutions that the competition plan aims for by the design unit participating in the competition. From there, the Preliminary Selection Council will select 5 design consulting units with sufficient conditions, capacity, and appropriate experience to invite to participate in Round 2.

- Round 2 (selection): Units entering Round 2 will be invited to attend the Kick-off Conference, provide full details on the requirements of the Design Competition Task implement the design idea **within 6 - 8 weeks**, and submit the competition product within the time required by the Organizing Committee.

The Examination Council will conduct the judging and notify the results to the Organizing Committee to announce the winner according to regulations.

Article 4: Contest Organizing Committee

4.1. The Organizing Committee is established by the decision of the Chairman of Dong Nai Provincial People's Committee.

4.2 The Organizing Committee has the authority and duties to:

- Organize the implementation of the International Competition Regulations "General urban planning concept for Long Thanh airport, Dong Nai province and surrounding areas" (hereinafter referred to as the Competition Regulations) issued by the competent authority.
- Direct the Consulting Unit to organize the competition to carry out logistics, administration, information... to serve the competition and report on the competition organization situation.
- Organize the announcement of the competition results and award prizes.

4.4 Standing agency of the Organizing Committee: Address: Dong Nai Province Department of Construction No. 38 Phan Chu Trinh - Quang Vinh Ward - Bien Hoa City, Dong Nai province.

Article 5: Regulations on time and location of the competition:

- The content of the competition is publicly posted by the Organizing Committee on the media 30 days before the date of receiving registration for the competition.
- Preliminary review period (Round 1): 07 days.
- Time for design consulting organizations selected for Round 2 to prepare Planning – Architectural concept: about 90 days.
- The time for submitting the Planning Ideas for the competition will be announced directly to each participating design consultancy organization.
- Exam time (Round 2): 07 days.
- The award will be announced after the competition results are approved by the competent authority.
- The location of the competition will be decided by the Organizing Committee.

Article 6. Subjects and conditions for participation

6.1 The competition is open to domestic and foreign design consulting firms, which are firms and design consulting units, with special expertise in urban planning, architecture, and landscape, with sufficient design capacity and qualified according to the provisions of the Law on Planning and the Law on Bidding, with prestige, relevant practical experience, and practicing according to current legal regulations.

In particular, it is encouraged that the participating units have both expertise in strategic consulting and planning, with experience in implementing similar projects.

6.2. Organizations may form a joint venture to register for the competition.

- The design consulting consortium must have a written agreement between the members participating in the consortium, in this case, there must be confirmation of the organization and the individuals responsible. **The consortium agreement must be sent to the Standing Agency together with the registration documents (Round 1).**

- Each organization can only participate in one consortium; the consortium agreement minutes are sent to the Organizing Committee.
- All issues regarding rights, interests, and obligations between the parties in the consortium are agreed upon by the parties themselves; the contest organizing committee shall not be responsible.

Article 7. Contest

7.1 The Design consulting organizations registering for the contest must send to the Standing Agency a registration dossier (01 original and 05 copies) including but not limited to the following documents:

- Contest registration form (Form in Appendix 1);
- Joint venture agreement in case of design consulting joint venture registering to participate (Form in Appendix 2).
- Documents proving the right to practice and legal status of the organization;
- A summary of the organization's activities and achievements (Form in Appendix 3), clearly stating the competitions participated in and awards won in the field of planning and architectural design (with supporting documents attached).
- Resume and achievements of the Chief Designer/Designer (Form in Appendix 4).
- List of personnel expected to participate in developing the Planning Idea, along with their CVs and personal achievements (if any) (Form in Appendix 5).
- List of projects that have been and are being implemented in the field of planning and architecture from 2010 to 2020 (Form in Appendix 6).

7.2. The application form must be placed in a hard envelope clearly stating the name of the organization registering for the competition and sent to the Organizing Committee of the competition at the time of receiving the application forms.

7.3. The Organizing Committee of the competition has the right to request the design consultancy organization to clarify and supplement documents proving the qualifications, capacity and experience of the design consultancy organization registering for the competition.

Article 8. Preliminary Selection Council

8.1 The Preliminary Selection Council consists of 09 to 11 members decided to be established by the Department of Construction of Dong Nai province to help select design consulting organizations with valid qualifications, capacity, and appropriate experience to participate in the preparation of the "General urban planning concept of Long Thanh airport, Dong Nai province and surrounding areas".

8.2. Working principles of the Preliminary Selection Council:

- The Council operates independently. Council members ensure objectivity, honesty, and the highest responsibility to complete the common tasks of the Council; - The preliminary selection council operates according to the Regulations of the preliminary selection council. The Regulations must comply with current regulations, comply with this Regulation, and must specifically demonstrate the authority, responsibility, coordination principles, and working regime of the members participating in the Council; Methods, processes, and criteria for selecting design consulting organizations invited to Round 2...

- The Chairman of the Council, on behalf of the Council, signs the decision to promulgate the Regulations after being agreed by the member of the Council.

- The Chairman of the Council must be present and direct the Council's activities throughout the Council's working time. The Council will only consider, research, and select design consulting organizations to participate in the competition when at least 3/4 of its members are present.

- The recruitment results report must be signed and confirmed by all participating Council members.

8.3. The Preliminary Selection Council has a Technical Team to assist in the working process.

Article 9. Preliminary selection results

9.1. No later than 03 days after the date of completion of the selection, the Chairman of the Preliminary Selection Council, on behalf of the Council, shall sign a report on the Council's work process and the results of selecting suitable design consulting organizations, and send it to the Competition Organizing Committee. The Competition Organizing Committee shall summarize the preliminary selection process and report to the People's Committee of Dong Nai province.

9.2. The Chairman of Dong Nai Provincial People's Committee decides the preliminary selection results (Round 1)

9.3. The preliminary results (Round 1) will be notified in writing by the Organizing Committee to each registered unit. Article 10. Design tasks

Article 10. Design tasks

10.1. The design task "General urban planning concept of Long Thanh airport, Dong Nai province and surrounding areas" (hereinafter referred to as the Design Task) is a document that sets out requirements for the planning concept of the design consulting organizations participating in the competition, and at the same time provides necessary information for the process of developing the planning concept.

10.2. The design task is approved by the Chairman of Dong Nai Provincial People's Committee.

10.3. The Organizing Committee of the competition provides Design Tasks to the design consulting organizations selected for the selection round (Round 2).

Article 11. Competition documents

11.1 The capacity profile and design products must be submitted to the Organizing Committee of the competition on time. The design consulting organizations participating in the competition must pay attention to the safe preservation of the products during transportation. The design products submitted to the Standing Agency will not be returned.

11.2 Regulations on the content of the dossier:

a. Capacity profile (round 1): The design consultancy organization participating in the competition must have sufficient legal qualifications, capacity to operate construction activities according to the provisions of Vietnamese law and have the capacity and experience in planning design that meets the conditions prescribed by law, meets the content requirements of the competition task, has practical experience and international reputation. Specifically:

- Domestic design consultancy units with a certificate of practice in urban planning consultancy of class I in association with foreign experts with capacity and experience in planning design, has practical experience that meets the conditions prescribed by law and has international reputation.
- When forming a consortium, there must be at least 01 consulting unit as a member of the consortium with a planning practice certificate and a class I urban planning consultancy practice certificate and a foreign design consulting unit in the consortium (2 or more companies) with the capacity and experience in planning design that meets the requirements of the law, has practical experience and international reputation.
- Participating units are especially encouraged to have both economic development strategy consulting and urban planning expertise, and have experience implementing urban airport planning projects of similar scale.
- Personnel expected to participate in the role of Chief/Principal in developing the Planning Idea must demonstrate that they have been the chief or chair of the construction planning design of at least 01 construction planning project under their authority and approved by the Prime Minister or 02 construction planning projects (of which at least 01 project is an inter-district construction planning project or a district construction planning project or a general planning project) under their authority and approved by the Provincial People's Committee;
- Units applying in the form of an association or joint venture must have a joint venture agreement.

Specifically:

- Confirmation document from the participating unit.
- Summary profile of the consulting unit's capacity (consulting consortium).
- Expert cooperation or joint venture documents (if any).
- List of personnel participating in the implementation of the unit/joint venture including project manager, chairperson, designer... ensuring regulations on planning consultancy organization, specifically:
 - + Head/Chief of planning design, Head of design of technical infrastructure planning departments: Have a valid Grade I construction planning design practice certificate; Have a university degree

or higher in a major in architecture, planning, electricity, water supply and drainage, transportation, environment.

+ Expert in charge of planning design and technical infrastructure design: Has a valid Grade II construction planning design practice certificate; Has a university degree or higher in a major in architecture, planning, electricity, water supply and drainage, transportation, and environment.

- Legal documents of the applicant unit: documents proving the right to practice in the country of establishment; CV of experts, list of personnel participating in the practice certificate; award certificates (if any).

b. Contents of the design dossier (round 2):

According to Decision No./... dated July 2024 of the People's Committee of Dong Nai province on approving the International Competition Task "General planning concept for Long Thanh airport urban area, Dong Nai province and surrounding areas"; The organizing agency (organizational consulting unit) specifically notifies the consulting units participating in the recruitment contest.

The design documents include Description, Drawings, presentation files, and data files:

Report:

Summary part: Briefly present all planning ideas and solutions in no more than 2000 words.

Context analysis:

Summary part:

- Contents on the Urban model, morphology, Land use planning, Traffic, Environment, and connectivity within the area with the whole City and with the region.

- Note the feasibility and success of the content idea.

+ Breakthrough, propose projects that bring about rapid and sustainable urban transformation at many macro and micro levels.

+ Creative elements in terms of urban organization and planning.

+ Smart management policy.

Proposals for implementation in the first phase:

+ Propose solutions and roadmap for implementing planning and investment development in 5-10 years.

+ Propose key projects that need investment in the city.

+ Explanation of resources, finance, and investment phases.

Drawing showing:

- Location and regional context diagram at scale 1/25,000.

- Current status assessment diagram at a scale of 1/10,000.
- Urban development structure diagram (diagrams analyzing current status and proposing options.)
- Urban spatial development orientation map at scale 1/10,000.
- Urban land use planning map according to planning stages at scale 1/10,000.
- Maps for development orientation of technical infrastructure and social infrastructure systems society, and the environment in appropriate proportions.
- Urban design ideas.
- Express your unique idea.
- Corresponding elevation and section drawings with appropriate scales and other representations, if any.

Data:

CD, DVD: contains explanations in Microsoft Word, presentation files in Microsoft PowerPoint, and drawing files in AutoCAD, Sketchup...

All documents of each plan are put into one box and sealed according to the regulations of the consulting unit.

c. Models, 3D Films: Not required for sand table models and 3D films for participating architectural solutions. Each unit can make a 3D film for 1 or several solutions that the unit implements from 03 minutes to 06 minutes (with Vietnamese-English bilingual narration/subtitles).

11.3 Regulations on the form, specifications, and quantity of the application documents:

a. Regulations on the components of the application documents:

- Language used: Bilingual Vietnamese - English (other languages not used)
- A4 white envelope, with the words "INFORMATION OF APPLICANT UNIT" written on the outside. The envelope must be sealed. - The contents of the envelope include:
 - Name of the competition unit, address, phone number, contact email, and other information.
 - Name, practice certificate, degree, and professional background of the project manager/project leader. CD, DVD: contains explanations in Microsoft Word, presentation files in Microsoft PowerPoint, and drawing files in AutoCAD, Sketchup...
 - A summary of the unit's activities and achievements, stating the competitions participated in and awards won, if any.
 - Cooperation document with experts.
 - Joint venture cooperation document (in case of joint venture).
- 01 set is presented in A4 paper size and bound with a hardcover and plastic cover inside.

b. Regulations on presenting design proposal documents:

Design proposal documents are presented according to the principle of anonymity, drawings and explanations must not show private symbols, logos, or names of consulting units to ensure fairness.

Language used: bilingual Vietnamese - English (other languages not used). Language used: bilingual Vietnamese - English (other languages not used).

Unit of measurement: All measurement and dimension information must use the SI measurement system; the currency unit is Vietnamese Dong (VND).

The drawing serial number is placed in the left corner of the drawing, 1cm from the 2 outer edges, the serial number height is 2cm, in the bottom right corner of the drawing is a name frame measuring 5cm x 17cm, 1cm from the 2 outer edges of the drawing.

01 set of main drawings shown on horizontal A0 paper copies pasted on colored printed cardboard boards.

15 sets of colored A3 explanatory notes (with copies of method reports included)

The CD-ROM stores all the explanatory content and drawings saved by Microsoft Word, presentation files by Microsoft PowerPoint, and drawing files by AutoCAD, Sketchup, etc. (put in an envelope).

All documents are put in one box and sealed according to the regulations of the recruiting unit.

Article 12. Selection Council

12.1. The Selection Council consists of 15 to 17 members decided to be established by the People's Committee of Dong Nai province to help select the Planning Ideas that best meet the purposes and requirements of the competition.

12.2. Working principles of the Examination Council:

- The Council operates independently, in compliance with the Council's Operating Regulations. Council members must ensure objectivity, honesty, and the highest responsibility to complete the common tasks of the Council;

- The Council's operating regulations must comply with current regulations, per this Regulation, and must demonstrate the authority, responsibility, coordination principles, and working regime of the members participating in the Council; specify the scoring method and secret ballot when evaluating and ranking Ideas - planning and other necessary contents to select options in order from 1 to 3. The highest-ranked option is the winning option.

- The Chairman of the Council, on behalf of the Council, signs the decision to promulgate the Regulations.

- The Chairman of the Council must be present and direct the Council's activities during the Council's working time. The Council will only consider, research and evaluate the design products when at least 3/4 of the members are present.

- The examination results report must be signed and confirmed by all participating Council members.

- In case there is no plan to meet the objectives and requirements specified in the Examination Regulations, it is recommended to re-organize the examination.

12.3. The Examination Council has a Technical Team to assist in the process.

Article 13. Results of the selection competition

13.1. No later than 03 days after the date of completion of the selection, the Chairman of the Selection Council, on behalf of the Council, shall sign a report on the Council's working process; the evaluation results, A, B, C rankings, and incentives (if any) for the Planning Ideas, send the Technical Team to synthesize the selection process, submit to the Organizing Committee of the competition to report to the People's Committee of Dong Nai province.

13.2. Dong Nai Provincial People's Committee decides the results of the entrance exam (Round 2)

13.3. The results of the competition (Round 2) will be widely announced by the Organizing Committee and notified in writing to each design consulting organization participating in Round 2.

13.4. Organizations with winning Planning Ideas are responsible for preparing a complete dossier to explain when requested by the Organizing Committee of the competition and will be given priority to be considered for invitation to participate in project implementation.

Article 14. Structure and value of awards

14.1. The total value of the competition is 4.5 VND (???)

Based on the results of the competition decided by the People's Committee of Dong Nai province, the Organizing Committee of the competition will award certificates and prizes to the winning design consulting organizations and provide financial support to all design consulting organizations participating in Round 2.

In which: - 01 First prize: 2.,0 billion VND

- 01 Second prize: 1.0 billion VND

- 01 Third prize: 0.5 billion VND

- Design consulting organizations that do not win awards are supported with 0.20-0.25 billion VND.

14.2. Payment method of bonuses and support:

- Bonuses and support funds are transferred by the Standing Agency in Vietnamese currency (VND). The value of the above prizes and support funds includes taxes according to current regulations of the State.

- Design consulting organizations must provide invoices and necessary documents to the Standing Agency to make payments according to Vietnam's financial and accounting regulations. In case a foreign consulting organization is not eligible to pay taxes according to Vietnamese law, a written request must be sent to the Standing Agency. The Standing Agency will then pay taxes on behalf of the foreign design consulting organization, and the remaining amount of the award (after tax deduction) will be transferred to the design consulting organization.

Article 15. Rights and obligations of the competition consulting unit:

15.1 Rights of consulting units:

a) Design consulting organizations selected for Round 2 will receive the Design Task and related documents. They will receive rewards or financial support according to Article 14 of this Regulation.

b) Planning Ideas participating in the competition will have their copyright guaranteed according to Vietnamese intellectual property laws.

c) Design consulting organizations with planning ideas selected to implement the next steps will be invited to negotiate to sign a contract to implement the Long Thanh urban master plan in the next step in the future when they have sufficient capacity according to regulations. If they do not have sufficient capacity, they can form a joint venture with qualified design consulting organizations.

In case the design consultancy organization with the selected Planning Idea refuses or cannot carry out the next design steps, the competent authority shall select the winning design consultancy organization (in order of priority) to carry out the implementation. In this case, if the Planning Idea needs to be further repaired or upgraded to complete it according to the requirements of the competent authority, it will be implemented without having to negotiate or ask for permission from the author or organization of the initially selected Planning Idea.

d) Design consulting organizations participating in the competition do not have the right to request the Competition Organizing Agency, the Organizing Committee, the Preliminary Selection Council, the Selection Council, and organizations/agencies related to this competition to explain the preliminary and selection results.

15.2 Obligations of the consulting unit:

a) Comply with the provisions of the Competition Regulations.

b) Must have full legal qualifications and capacity to operate construction activities according to the provisions of Vietnamese law and have experience in planning and designing architectural works. Specifically:

- Have a registration for establishment and operation issued by the competent authority of the country where the design consulting organization is operating;

- Independent financial accounting;

- Not in the process of dissolution; not concluded to be in a state of bankruptcy or insolvency as prescribed by law;

c) Upgrade and complete your ideas based on comments and requests from the Dong Nai Provincial People's Committee, the Competition Council, and comments from experts in case a design consulting organization is selected to implement the next steps (costs have been included in the award/support);

d) Bear all costs related to registration and participation in the exam (including insurance).

e) The design plan participating in the competition does not violate copyright, creative ideas, or plans in other projects.

g) The competition products (maps, drawings, model tables, reports, explanations) submitted by the consulting unit are owned by the competition organizing agency and will not be returned to the participating unit.

h) The Organizing Committee is allowed to use all design drawings and technical parameters of the design plan attached to the competition documents to serve the announcement of the competition results.

Article 16. Technical team

The technical team is established by the Dong Nai Provincial Department of Construction.

Functions and tasks of the Technical Team:

- The Technical Team is under the direct direction and guidance of the competition organizing committee.

- Receive capacity profiles of participating units.

- Receive and coordinate with the Organizing Committee to answer questions from participating units in the competition in writing, email, and phone.

- Receive application documents for recruitment.

- Participate in supporting the Preliminary Selection Council and the Examination Council in judging the awards, and report specific comments and validity of each product to the Examination Council.

- Technical Team members do not have the right to participate in the selection options.

- The technical team is responsible before the law for ensuring confidentiality, objectivity, honesty and not having any negative behavior that affects the results and evaluation of the participating options.

Article 17. Receiving competition documents

a) Receiving place:

Location: Department of Construction of Dong Nai Province - Address No. 38, Phan Chu Trinh, Quang Vinh Ward, Bien Hoa City.

Phone (061) 3846268.
Email: arch.hanguyen@gmail.com
Contact person: Mr. Nguyen Hoang Ha

- b) Time to receive documents: - According to the competition schedule
+ Round 1: Time to receive capacity documents from 07:00 on August 30, 2024, to 17:00 on September 30, 2024.
+ Round 2: Time to receive Planning Concept documents from November 10, 2024, to 5:00 p.m. on November 20, 2024 (deadline for receiving documents).

- The Organizing Committee encourages design consulting organizations to submit documents directly.
- In the case of sending via postal service, the deadline for receiving documents/products is calculated according to the postmark of the time of arrival at the receiving place.
- When wanting to amend the submitted design documents/products, the design consultancy organization must submit a written request and the Standing Agency will only accept the amended design documents/products before the time of selection and evaluation. At that time, the Standing Agency will make a record of the amendment of the competition documents/products.
- The Preliminary Selection Council and the Selection Council decide whether or not to consider and evaluate the revised application/product.
 - The applicant is not allowed to change the design proposal after the prescribed submission deadline. During the evaluation of the application proposal, the Organizing Committee may request the applicant to clarify the content of the application proposal in the form of indirect or direct communication, but ensure that the basic content of the design proposal is not changed. The Organizing Committee's requests for clarification and the applicant's responses must be in writing and kept by the Organizing Committee according to the regulations of the competition.

- c) Sealing and writing of the envelope containing the application dossier: The applicant must seal and seal the application dossier.

Presentation on the outside of the envelope:

- Write the name and address of the representative of the recruiting unit. 15 In case the envelope is not sealed and filled with full information as above, the Center for Architectural Research is not responsible for mistakes, early opening, or loss of application documents and the applicant has no right to complain.

The technical team will make a record stating: the quantity, components of the file, and status of the file. The representative of the technical team and the representative submitting the file will sign the record.

- d) Request for information:

Consulting units wishing to obtain more information about the competition can send questions in writing or email to the Center for Architectural Research

All questions received within the time specified in the Competition Timetable will be sorted and answered during the Information Conference.

The answers are considered an addition to the Examination Task in the form of an appendix.

The Q&A document will also be sent to the members of the Examination Council and the Organizing Committee.

Article 18. Confidentiality and Ownership

18.1. The design products of design consulting organizations are kept and kept confidential by the Organizing Committee during the judging period.

18.2. The competition organizing agency is the owner of the design products entered into the competition and is authorized to publish the products entered into the competition. The design consulting organization is entitled to copyright for its Planning Ideas according to the intellectual property laws of Vietnam but is not allowed to use the design products entered into this competition in any other competitions/projects or works.

18.3. The Planning Ideas submitted to the competition must not infringe upon the copyright or intellectual property rights of any other individual or third party.

The design consultancy organizations participating in the competition must be responsible for the copyright and intellectual property rights of the products entered in the competition, including ideas, content of the documents, explanations, drawings, software used... to the third party in case of complaints. If copyright and intellectual property violations cause damage to the Competition Organizing Agency, the design consultancy organization causing the damage must compensate, including the bonus and support funds received.

The contest organizer will not be responsible or liable for any consequences arising from any claim that any ideas, content of the application, explanations, drawings, software used... or other materials of the contest product have violated the copyright or intellectual property rights of any individual or third party.

18.4 The Organizing Committee will discuss and agree with the relevant authors and the organization selected as the main consulting contractor to develop the Long Thanh urban master plan to supplement and complete some ideas in other competition options to complete the general idea compiled by the Council.

18.5. Before the announcement of the results of the competition, the participating design consultancy organizations are not allowed to use, provide, or display the participating design products for other purposes without the permission of the Organizing Committee.

Article 19. Other regulations

- The examination organizing agency has the right to adjust the Examination Regulations. The Organizing Committee is responsible for notifying relevant parties of relevant adjustments.

- This competition "General urban planning ideas for Long Thanh Airport, Dong Nai Province and surrounding areas" is governed by the laws of the Socialist Republic of Vietnam. Any disputes related to this competition will be resolved through conciliation; in case of unsuccessful conciliation, either party has the right to file a lawsuit with the Court. The Court's judgment is the legal basis that the parties involved must comply with./.

APPENDIXES

ATTACHED TO THE REGULATIONS FOR THE COMPETITION OF GENERAL URBAN PLANNING CONCEPT LONG THANH AIRPORT, DONG NAI PROVINCE AND SURROUNDING AREAS

1. Appendix 1. Contest Registration Form.
2. Appendix 2. Joint Venture Agreement Form.
3. APPENDIXES 3. Appendix 3. Form of Summary of activities and achievements of the Design Consultancy Organization
4. Appendix 4. CV and achievements form of the project owner/chief designer/individual participating in creating the Planning - Architectural Concept
5. Appendix 5. Form of List of personnel expected to participate in the development of Planning - Architectural Ideas.
6. Appendix 6. Statistical form List of projects that have been and are being implemented in the planning field from 2019 to 2023.
7. Appendix 7. Instructions for coding design products for the contest.
8. Appendix 8. Relevant legal documents./.